

CERTIFICATE OF RESIDENCE

May 2016

ALL EUROPEAN CITIZENS THAT SPEND MORE THAN THREE MONTHS IN SPAIN HAVE TO OBTAIN THEIR CERTIFICATE OF REGISTRATION AS RESIDENT AT THE NATIONAL POLICE STATION

The approval of the new law 240/2007 obliges all EC members that spend more than 3 months in Spain to obtain a **Certificate of Registration as Resident in the Central Registry of Foreigners** from the National Police, (for Mijas residents, this is situated in Avenida de los Condes de San Isidro 98, **Fuengirola**).

EU citizens will receive a Certificate of Registration in the Central Registry of Foreigners that is a small credit card size piece of green paper that will be given to them immediately on applying for it. (until recently it was an A-4 size sheet of paper). If you haven't got the permanent residence ("residencia permanente") you will have to re-apply after 5 years of the date stipulated on your certificate.

What documents do I need to present?

You now have to proof the following conditions in order to become a resident of Spain:

In all cases you have to present:

1. Application form filled in — (modelo EX-18) this can be downloaded from www.mir.es and they are also available at the National Police and at the Mijas Foreigners Department.
2. Original passport and photocopy.
3. Payment of fee of 10,60€ at any bank (on form 790, to be individually downloaded from the internet on:
"www.policia.es/comisaria virtual/extranjeros" or "cged/documentacion extranjeros/impresos y formularios")

Proof of the following:

- ◆ Being employed as a worker in Spain.
- ◆ Being a self-employed worker in Spain.
- ◆ Having sufficient funds for you and your family members so that it does not mean a social burden for Spain during the period of residence.
 - ⇒ If you are a pensioner, this is simple, just present a Spanish bank certificate stating that you receive your pension monthly. If you do not receive your pension via a Spanish bank, you have to present the Pension Document from your country of origin stating the amount and this has to be legally translated and legalized.
- ◆ Having medical coverage (public or private) with coverage in Spain for the period of your residence that offers the equivalent to that of the Spanish Social Security.
 - ⇒ If you are a pensioner, this is simple, just present your S1 (previous E-121).

You have to obtain an appointment with the police station either by phone on **952 197 114 (in English)** or **952 198 355 (in Spanish)** or going there personally. General information will be given between 1 and 1:30pm (also for urgent cases). If you don't have an N.I.E. number when applying for the Certificate, they will give you one automatically – you don't have to make a separate application. This certificate is not valid as identification.

N.I.E. Numbers: Non residents in Spain still have to obtain an N.I.E. number (Number of Identification for Foreigners). They will need this number to carry out almost any transaction in the country. Applications must be presented to the Fuengirola National Police Station—only **by appointment** (see above). The certificate can be collected approximately three days later. The NIE number that you are issued with will never vary but the certificate that you are given can only be used for official procedures for 90 days. This does not have to be renewed every three months—only when you are asked for it for an official procedure.

- ◆ Application Form—this can be downloaded from www.mir.es (modelo EX-15) and they are also available at the National Police Station and at the Mijas Foreigners Department.
- ◆ Original Passport and photocopy.
- ◆ Payment of fee of 9,45€ (on form 790 that has to be downloaded from the internet and paid at any bank).—Duplicates cost 7,03€

IF YOU NEED MORE INFORMATION, DON'T HESITATE TO CONTACT US

MIJAS FOREIGNERS DEPARTMENT

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